

WHO TO NOTIFY

When someone passes away, it's hard to remember everyone who needs to be told. This list can help you take care of these important tasks.

- **Pre-paid funeral provider - Funeral Insurance/ Funeral Bond**
If the deceased had a pre-paid funeral plan, insurance or bond
- **Landlord or Real Estate Agent**
If the deceased was a tenant, inform the landlord or the real estate agent that manages the property or if the deceased was a landlord, contact the real estate agent who managed the property and collected the rent
- **Employer/former employer**
If the deceased was employed at the time of their death
- **Centrelink 132 300**
If the deceased paid or received Centrelink payments.
- **Department of Veterans Affairs 133 254**
If the deceased received a pension or benefit from Veterans' Affairs
- **Australian Tax Office 132 865**
- **Superannuation companies**
Contact the deceased's superannuation fund
- **Home nursing service**
- **Home delivery services**
- **Accountant**
- **Medicare 132 011**
- **Private health insurer**
- **Banks, building societies, financial institution and loan companies**
Contact any bank or credit union the deceased held an account with
- **Local Council**
If the deceased owned land or property
- **Post Office for mail delivery**
Contact Australia Post to redirect mail
- **Trade unions or professional associations**
- **Child Support Services 131 272**
If the deceased paid or received child support
- **Australian Electoral Office 132 326**
- **Insurance Companies**
- **International Services (Department of Human Services) 131 673**
If the deceased received a pension from another country
- **Doctor, dentist, specialists, hospitals, chemist, health benefits fund**
- **Roads 132 213**
If the deceased had a driver's licence or any vehicles registered in their name
- **Clubs, organisations and associations**
- **Household help, gardening service or Meals on Wheels**
- **Home appliance rental, medical aids rental company**
- **Utilities (Telephone, electricity, gas providers)**
Contact the relevant service provider to cancel or transfer services to the person still living in the deceased person's home
- **Companies**
E.g. for directorships
- **Service organisations - e.g. Rotary, Lions, Red Cross**