

Minutes for ISLHD Board Meeting

11/04/2022 | 02:00 PM - 05:00 PM - AEST

ISLHD Executive Office, Warrawong

Attendees (9)

Alan Hudson; Rod McMahon; Richard Morris; Janine Cullen; David Campbell; Peter McDonald; Nick Mitrevski; Jonathan Boswell; Jenny Collins

Agenda

This meeting was chaired by the Deputy Chair, Janine Cullen OAM via Microsoft Teams.

ITEM 1: Chair's Consultation

The Deputy Chair welcomed Dr Jenny Collins, who was appointed to the Board on 14 March by the Health Minister.

ITEM 2: Welcome

The Deputy Chair, Ms Janine Cullen OAM, declared the meeting open at 2.03pm and that a quorum was present.

2.1 Acknowledgement of Country

The Deputy Chair acknowledged the First Nations Peoples as the Traditional Custodians of country and their connections to land, sea and community. She paid her respects to Elders past and present and extended that respect to all Aboriginal and Torres Strait Islander peoples present in the meeting. She expressed her desire to continue to work together to provide equitable and safe health care.

2.2 Attendance

Members:

Ms Janine Cullen OAM, Deputy Chair

The Hon. David Campbell, Board Member

Dr Richard Morris AM. BM., Board Member

Mr Alan Hudson, Board Member

Mr Peter McDonald, Board Member

Mr Nick Mitrevski, Board Member

Mr Jonathan Boswell, Board Member

In Attendance:

Dr Josh Rijdsdijk, Chair Medical Staff Council

Ms Margot Mains, Chief Executive

Ms Jessica De Angelis, Director, Office of the Chief Executive

Ms Kristie Giraldi, Executive Support Officer

Ms Angela Twist, Board Secretary (minutes).

2.3 Apologies

Apologies were noted from:

- Mr Chris Bertinshaw, Board Chair
- Ms Suzi Clapham, Board Member
- Honorary Professor of Practice Rod McMahon, Board Member.

2.4 Declarations of Interests

There were no declarations of interests.

ITEM 3: Board Capability Development

3.1 Risk Management

The Board received a presentation on risk management, enterprise risk and the relevant District documents from Paul Knight, Chair of the Audit and Risk Committee and Beverly Robb, Director Corporate Governance & Risk.

ITEM 4: Business from the last meeting

4.1 Confirmation of Minutes - 28 February 2022

The minutes of the ISLHD board meeting held on 28 February 2022 were adopted as a true and accurate record.

4.2 Actions Items Arising

The Board noted the action items arising.

ITEM 5: Strategic Matters

5.1 Quarterly Risk Report

The Board noted the quarterly risk report.

Paul Knight and Beverly Robb left the meeting at 3.04pm.

ITEM 6: For Decision

There were no items for decision.

ITEM 7: Committee Reports

7.1 Finance and Workforce Performance Committee

The Board noted the minutes of the Finance and Workforce Performance Committee meeting held 30 March 2022.

As part of action 195/22, the Committee expressed their recurrent concerns with the number of unfinalised shifts as well as low Personal Effectiveness and Development (PED) rates, as this topic should be discussed as part of that review. The Committee noted some of the lowest rates related to District executive teams and this is being looked into.

The Committee also discussed the possibility of writing to the Ministry of Health to request the inclusion of some questions regarding staff safety attitudes into the People Matter Employee Survey, which was action 196/22.

Jonathan Boswell joined the meeting at 3.07pm.

7.2 Health Care Quality and Safety Committee

The Board noted the minutes and report of the meetings of the Health Care Quality and Safety Committee on 23 February 2022 and 23 March 2022.

7.3 Planning and Innovation Committee

The Board noted the minutes from the meeting held 28 February 2022 and a verbal report from the meeting held 11 April 2022.

The Committee Chair noted the Committee received the first presentation on research occurring across the District from the ISLHD Haematology Cancer Care Clinical Trial Unit (CCTU). The purpose of this initiative is to get an indication of some of the research activity occurring across the District and to see how the Board may be able to support that further.

Some challenges were raised by the team, including the need for additional physical space and the need to boost the awareness of research across the District that clinical trials are part of core business.

The Committee discussed the investment priorities and endorsed the priorities of the investment in community health and to maintain a focus on the next round of capital investment for Wollongong Hospital.

The Committee reviewed some short listed options for the Warrawong Community Health Centre, which will be received by the Board out of session.

7.4 Audit and Risk Committee

The Board noted the minutes from the Audit and Risk meeting held 10 March 2022.

ITEM 8: Board Chair Report

There was no Board Chair report.

ITEM 9: Chief Executive Report

The Board noted the report provided and the Chief Executive verbally highlighted:

- the elective surgery information published in the Illawarra Mercury which was from a press release sent out in March
- the request to the Ministry of Health (MoH) for \$9.3mil to support the outsourcing of elective surgery (including endoscopy) until the end of June. After June, the District has requested a further \$54.4mil after that, to get the District back to neutral and would include cardiothoracic surgery
- the discussion from the Board regarding offering assistance to Ukraine with some work being undertaken at the MoH level.

The Board discussed the additional stress on the emergency departments (ED) given primary care isn't available after hours, meaning patients who could possibly see their general practitioner, attend the ED. The Board suggested this could be raised with the Council of Board Chairs.

The Chief Executive presented to the Board on the emergency department performance including the challenges and the strategies the District is implementing to address these. The Board discussed possible options to ease the difficulties on the shortage of beds the District is facing including the utilisation of the newly acquired part of Bulli Hospital.

Campaigns on social media regarding saving the ED for emergencies will be going live shortly from the communications unit, which was strongly supported by the Board.

The Chief Executive confirmed the District regularly looks at best practice around the world including attending international conferences, health round table and collaborations with colleagues world-wide.

Dr Josh Rijsdijk left the meeting at 3.49pm.

ITEM 10: For Information

10.1 Board Calendar

The Board noted the Board Calendar provided for information.

ITEM 11: Closure of General Meeting

There being no further business, the Chair closed the meeting at 3.50pm.