

Minutes for ISLHD Board Meeting

13/05/2024 | 02:00 PM - 05:00 PM - AEST
Conference Rooms, Warrawong Executive Office

Attendees (10)

Alan Hudson; Richard Morris; David Campbell; Chris Bertinshaw; Peter McDonald; Suzi Clapham; Nick Mitrevski; Jonathan Boswell; Jenny Collins; Marilyn Smith

Agenda

The Board Chair, Chris Bertinshaw opened the meeting at 2.02pm

ITEM 1: Chairs Consultation

The Chair confirmed Members had no issues to raise regarding the agenda.

ITEM 2: Welcome

2.1 Acknowledgement of Country

On behalf of the Board, Peter McDonald stated that the Illawarra Shoalhaven Local Health District is committed to reconciliation with the First Nations Peoples for whom the lands on which the District operates are their traditional lands.

He acknowledged the ancestors of that country and paid respects to elders past, present and future.

He expressed his gratitude that we share these lands today, his sorrow for the costs of that sharing, and hope and belief that we can move to a place of equity, justice and partnership together.

2.2 Attendance

Mr Chris Bertinshaw, Board Chair
Ms Marilyn Smith OAM, Deputy Chair
The Hon. David Campbell, Board Member
Dr Richard Morris AM. BM., Board Member
Dr Jenny Collins, Board Member (via Microsoft Teams)
Ms Suzi Clapham, Board Member
Mr Alan Hudson, Board Member
Mr Nick Mitrevski, Board Member (via Microsoft Teams)
Mr Jonathan Boswell, Board Member
Mr Peter McDonald, Board Member

In attendance:

Ms Margot Mains, Chief Executive
Dr Josh Rijsdijk, Chair Medical Staff Council
Ms Angela Twist, Board Secretary and Executive Officer (minutes).

In attendance for item 4.1

Ms Marg Martin, Executive Director Clinical Operations

In attendance for item 5.1

Ms Suzanne Harris, Executive Director Infrastructure and Assets

In attendance for item 5.1 to 6.1

Mr Mark Garrick, Executive Director Strategy, Risk, Planning and Performance

In attendance for item 7

Mr Clinton Tubby, A/Executive Director Finance and Corporate Services.

2.3 Apologies

There were no apologies for this meeting.

2.4 Declarations of Interests

There were no declarations of interests.

ITEM 3: Business from the last meeting

3.1 Confirmation of Minutes - 26 February 2024

The Chair invited comments or amendments to the draft minutes of the ISLHD Board meeting held on 26 February 2024 and receiving none, they were adopted as a true and accurate record.

3.2 Actions Arising

That the Board note the actions arising and closed:

- 273/24 – presentation held 15 April 2024.
- 274/24 – included in CE report, item 7.

ITEM 4: Presentations

4.1 Patient Story - Colin's Experience

Marg Martin, Executive Director Clinical Operations presented a patient story outlining 'Colin's' experience as a day only knee replacement patient.

ITEM 5: Strategic Matters

5.1 Major Capital Works and Planning Update

Suzanne Harris, Executive Director Infrastructure and Assets and Mark Garrick, Executive Director Strategy, Risk, Planning and Performance joined the meeting at 2.24pm.

The Board received the updates on the Major Capital Works projects and noted their frustration at the obfuscation by the Ministry of Health (MoH) at resolving the significant work health and safety concerns at Port Kembla Hospital.

The Executive Director Infrastructure and Assets confirmed this has been raised again with the MoH, however no further information has been received. The structural engineer completed the review of blocks B and C.

The District negotiated with the MoH to substitute what they had allocated through the Asset Management Program for items that were not a priority and allocated \$100K of that for painting, workstations and remediation works in Blocks B and C which should be completed early May. Clinical and corporate staff will then be able to be decanted into those areas.

The Board were further advised that a mandatory SafeWork NSW notification was made regarding a mould problem in Block D, which will be demolished to make way for the Community Health Centre. There is no current resolution to accommodate additional corporate staff including 20 fleet cars, however lease negotiations continue.

The Board queried whether corporate staff could increase their work from home days to accommodate additional staff at the executive office. The Chief Executive advised the current mandate was a minimum of 3 days in the office to ensure team building and interaction.

Regarding the Warrawong Community Health Centre, the Board noted the District and Health Infrastructure have provided feedback on the business case which is presently with the Ministry of Health and is expected to be finalised by 30 June 2024.

Regarding the New Shellharbour Hospital, the Board noted their serious concerns with building new facilities if they cannot meet the population demands or demands of the population today, let alone into the future.

5.2 Quarterly Risk Report

The Board noted the risk management update and ISLHD Enterprise Risk Profile.

5.3 District Strategic Planning - Table of Services

The Board noted the current and proposed services across all Hospital sites, in line with the clinical service planning and thanked the team for providing the District view as requested by the Board Chair.

5.4 Milton Ulladulla Hospital Clinical Services Plan

The Board noted the Milton Ulladulla Hospital Clinical Service Plan (CSP) Progress Report and queried whether further consideration should be given to an Urgent Care type service. The potential for an Urgent Care Centre at Milton was discussed during the consultation phase, however maintaining an Emergency Department (ED) has been deemed necessary and will remain the focal point of the facility.

Activity projections do not suggest there is sufficient activity to warrant an Urgent Care facility in addition to expanded ED provision proposed by the CSP. The development of the Eurobodalla Hospital just south of Moruya will result in the Batemans Bay Hospital ED converting to an urgent care centre. This subsequently means that Milton Ulladulla Hospital will be the only ED located between Nowra (61km north) and Moruya (86km south). Establishment of an Urgent Care Centre would need to consider the unintended consequence of putting additional pressure on an already constrained MUH medical workforce, which is primarily made up of General Practitioner Visiting Medical Officers drawn from local General Practice.

The Board discussed that if the proposed level of service was to come to pass, the current building is not fit for purpose.

ITEM 6: For Decision

6.1 Wollongong Hospital Clinical Services Plan

RESOLUTION 2024/110: The Board endorsed the Draft Wollongong Hospital Clinical Services Plan (CSP) for circulation to the Ministry of Health (MoH) and Health Infrastructure (HI).

A suggestion was made to refer to the Australian Institute of Health and Welfare's Health's 'Australian Hospital Peer Group' which nationally categorises Wollongong Hospital as 1 of 29 Principal Referral Hospitals.

Board Chair Report

The Board noted the information provided by the Board Chair including the suggested topics for the Board Strategy and Development Workshop scheduled for 24 June 2024. Should additional topics be required, the Board were asked to send requests to the Board Secretary by 17 May 2024.

ACTION 277/24: Audit and Risk Committee to be invited to attend the Board Strategy Day on 24 June 2024. (Assignee(s): Board Secretary; Due Date: 24/06/2024)

ITEM 7: Chief Executive Report

The Board noted the Chief Executive's report and requested Professor Kathy Eagar be invited to present on the Special Commission of Inquiry into Healthcare Funding.

ACTION 278/24: Board Secretary to contact Prof Kathy Eagar to speak to the Board on the Inquiry and Aged Care. (Assignee(s): Board Secretary; Due Date: 28/10/2024)

ACTION 279/24: Chief Executive to provide information on whether robotic surgery is covered by private health insurance. (Assignee(s): Board Secretary; Due Date: 24/06/2024)

ITEM 8: Committee Reports

The Board noted the draft minutes of the Board Committees and the ISLHD Internal Audit Report 'District and Network (DNR) Audit 2023' provided in the Diligent Resource Centre.

ITEM 9: For Information

9.1 Board Calendar and Leave

The Board noted the 2024 Board calendar and leave planner including updates.

9.2 Quarterly Board Report - October to December 2024

The Board noted the information provided on the NSW Health Quarterly Board Report – October to December 2023.

ITEM 10: Closure of General Meeting

There being no further business, the Board Chair closed the meeting at 3.34pm.