

**MINUTES  
ILLAWARRA SHOALHAVEN LOCAL HEALTH DISTRICT  
BOARD MEETING**

**Date: Monday 3 November 2014**

**4.00pm – 6.00pm**

**Venue: Conference Rooms, Level 8,  
Block C, Wollongong Hospital**

**ITEM 1: Presentation**

The Chair welcomed Ms Margot Mains, the new Chief Executive of ISLHD to the meeting.

Ms Mains presented on her reflections on her first ten days as Chief Executive and her plans for the District.

The presentation was received by the Board.

Mr Kornacki and Ms Jonceski joined the meeting at 4.45pm at the conclusion of discussion on Item 1.

**ITEM 2: Meeting Opening**

**2.1 Attendance of members**

Clinical Professor Denis King, Ms Jill Boehm, Professor Kathy Eagar, Mr Paul Knight, Ms Marisa Mastroianni, Mr Roger Downs, Mr Geoff O'Donnell, Professor Gerard Sutton, Associate Professor Rod McMahon, Clinical Professor Jan Potter, Dr William Pratt.

**In Attendance**

Ms Margot Mains, Mr Henry Kornacki, Ms Jasmina Jonceski (Board Secretary).

**Apologies**

Ms Sue Baker-Finch.

**2.2 Declaration of Pecuniary Interest, Conflict of Interest**

Mr Sutton declared a conflict of interest on Confidential Item 6.2. See Item 6.2 for further information.

There were no other conflicts of interest, gifts, or benefits declared.

### **2.3 Register of Board Resolutions**

Members received the Board resolutions of the previous 12 months, and the progress/outcomes to date.

### **2.4 Confirmation of Minutes of meeting held 13 October 2014**

The minutes were accepted as a true and accurate record.

### **ITEM 3: Action List / Business Arising:**

The Board noted progress/completion of actions.

### **ITEM 4: Reports**

#### **4.1 Board Chair**

The Board received the information provided.

#### **4.2 Chief Executive**

The Board received the information provided.

##### **4.2.1 Health Services Performance Report September 2014**

The Board received the information provided.

##### **4.2.2 Performance Report – YTD September 2014**

The Board received the information provided.

##### **4.2.3 Finance Report for Period ending 30 September 2014**

The Board received the information provided.

##### **4.2.4 NSW Ministry of Health Financial Narrative September 2014**

The Board received the information provided.

### **ITEM 5: New Business:**

#### **5.1 2014 Annual Public Meeting**

The Board received the information on the planning for the 2014 Annual Public Meeting and approved the draft agenda for the meeting to be held on 1 December 2014.

**Resolution 2014/48:** The Board approved the draft agenda for the 2014 Annual Public Meeting to be held on 1 December 2014.

#### **5.2 Consumer and Community Participation development update**

The Board received the Consumer and Community Participation Framework and the Community Partnership Council Strategy and the information provided.

**Resolution 2014/49:** The Board endorsed the Consumer and Community Participation Framework.

**Resolution 2014/50:** The Board endorsed the Community Partnership Council Strategy.

### **5.3 Milton Ulladulla Obstetrics Services**

The Board received the reports and the information provided.

## **ITEM 6: Confidential Items:**

### **6.1 Confidential Item One**

Board members are referred to the Confidential Minute for further information related to this item.

### **6.2 Confidential Item Two**

Board members are referred to the Confidential Minute for further information related to this item.

## **ITEM 7: Business Without Notice**

### **7.1 Primary Healthcare Networks**

The Board approved the Chief Executive commence exploratory discussions on Primary Healthcare Networks.

**Resolution 2014/52:** The Board approved the Chief Executive commence exploratory discussions on Primary Healthcare Networks.

### **7.2 Medical and Dental Appointments Advisory Council (MADAAC)**

The Board received the report on the implementation of the new MADAAC Terms of Reference. The Board noted that:

- the Committee has had two meetings under the new structure
- the Committee will hold meetings fortnightly to undertake interviews
- positive feedback has been received on the new structure to date
- the meeting format will be reviewed in three months.

## **ITEM 8: Information**

**8.1 Finance and Performance Committee – minutes and report of meeting held 22 September 2014**

The Board received and noted the minutes.

**8.2 Health Care Quality Committee – minutes and report of meeting held 24 September 2014**

The Board received and noted the minutes.

**8.3 Planning Committee – no September 2014 meeting held**

The Chair of the Planning Committee noted that as the Committee only meets on a bi-monthly basis there was no September or November meetings. The Committee Chair provided an update on key projects:

- Role Delineation Review – review is progressing
- Wollongong Hospital Surgical Services Plan 2014-2024 – expected to be considered by Planning Committee in December and brought to the Board for endorsement at its December meeting.
- Shellharbour Hospital Redevelopment – subject to revised cost plan and financial impact statement the project may receive a financial commitment
- Shellharbour Hospital Ambulatory Care Centre – Phase 1 completed and Phase 2 is progressing.

**8.4 Aboriginal Health Committee – no meetings held**

*There was no report as no meetings were held since July 2014.*

**8.5 Audit and Risk Management Committee – no meetings held**

*There was no report as no meetings were held since July 2014.*

**8.6 Media and Community Engagement Activity 4 October 2014 to 23 October 2014**

The Board received the information provided.

**ITEM 9: Notifications regarding Upcoming Events**

**9.1 Dinner with Illawarra Shoalhaven Medical Local Board – 6.30pm, Monday 3 November 2014**

The Board noted the invitation to the ISLHD Board from the Chair of the Illawarra Shoalhaven Medical Local (Grand Pacific Health Pty Ltd) Board to attend dinner with the ISML Board from 6.30pm, Monday 3 November 2014.

## **9.2 Community Research Forum – Friday 7 November 2014**

The Board noted the District's upcoming community research forum on 7 November 2014.

## **9.3 NSW Health Ministerial Advisory Council – Illawarra Dinner – Thursday 20 November 2014**

The Board noted the upcoming NSW Health Ministerial Advisory Council meeting to be held on Friday 21 November 2014 in Wollongong, and the ISLHD Board will be invited to the dinner on Thursday 20 November 2014.

## **9.4 ISLHD Board Christmas Dinner – 1 December 2014**

The annual Board Christmas dinner will be held on 1 December 2014 following the Board meeting.

### **ITEM 10: Date and venue of next meeting**

Information received and noted by the Board.

**Meeting closed at 5.40pm.**

**Next meeting:** Monday 1 December 2014  
4.00pm – 6.00pm  
Conference Rooms, Level 8,  
Block C, Wollongong Hospital

**CERTIFIED A CORRECT RECORD**

**Clinical Professor Denis King OAM  
1 December 2014**

TRIM Ref: DT14/67495