

**MINUTES
ILLAWARRA SHOALHAVEN LOCAL HEALTH DISTRICT
BOARD MEETING**

**Date: Monday 1 December 2014
4.00pm – 6.00pm**

**Venue: Conference Rooms, Level 8,
Block C, Wollongong Hospital**

ITEM 1: Presentation

The Chief Executive provided a presentation in relation to Item 4.2.
The Board received the presentation.

ITEM 2: Meeting Opening

2.1 Attendance of members

Clinical Professor Denis King, Ms Jill Boehm, Professor Kathy Eagar, Mr Paul Knight, Ms Marisa Mastroianni, Mr Roger Downs, Mr Geoff O'Donnell, Professor Gerard Sutton, Associate Professor Rod McMahon, Clinical Professor Jan Potter, Dr William Pratt.

In Attendance

Ms Margot Mains, Mr Henry Kornacki, Ms Sue Harris, Ms Jasmina Jonceski (Board Secretary).

Apologies

Ms Sue Baker-Finch.

2.2 Declaration of Pecuniary Interest, Conflict of Interest

There were no conflicts of interest, gifts, or benefits declared.

2.3 Register of Board Resolutions

Members received the Board resolutions of the previous 12 months, and the progress/outcomes to date.

2.4 Confirmation of Minutes of meeting held 3 November 2014

The Board amended the draft minutes by moving Item 7.1 be moved to Item 6 Confidential Items.

The amended minutes were accepted as a true and accurate record.

ITEM 3: Action List / Business Arising:

The Board noted progress/completion of actions.

ITEM 4: Reports

4.1 Board Chair

The Board received the information provided.

4.2 Chief Executive

The Board received the information provided.
Additional attachments to Item 4.2 were circulated:

- Addendum to Attachment 7: HealthPathways NZ Streamliners presentation
- Attachment 9: Poster of presentation from Professor Jan Potter, Clinical Director for the Division of Aged Care representing ISLHD at the 2nd World Congress on Integrated Care on 23-25 November 2014.

The Chief Executive provided a presentation on the previous month's activities. The presentation was received by the Board.

4.2.1 Health Services Performance Report October 2014

The Board received the information provided.

4.2.2 Performance Report – YTD October 2014

The Board received the information provided.

4.2.3 Finance Report for Period ending 31 October 2014

The Board received the information provided.

4.2.4 NSW Ministry of Health Financial Narrative October 2014

The Board received the information provided.

ITEM 5: New Business:

5.1 Bulli Aged Care Centre of Excellence

The Board received the information provided.

5.2 Wollongong Hospital Surgical Services Plan

This item was withdrawn.

ITEM 6: Confidential Items:

6.1 Confidential Item One

Board members are referred to the Confidential Minute for further information related to this item.

6.2 Confidential Item Two

Board members are referred to the Confidential Minute for further information related to this item.

ITEM 7: Business Without Notice

7.1 Acknowledgement of Henry Kornacki, Director Finance

The Board noted that this meeting was Henry Kornacki, Director Finance's last Board meeting as he will retire in December 2014. The Board acknowledged Mr Kornacki's contribution to the Local Health District over the past twenty years.

7.2 Primary Healthcare Networks

The Australian Government Department of Health's *Primary Health Networks: Grant Programme Guidelines November 2014 Version 1.0* was circulated for discussion.

The Board received the Guidelines and resolved that the Chief Executive continue to liaise with relevant parties on Primary Health Networks as previously agreed by the Board.

Resolution 2014/53: The Board resolved that the Chief Executive proceed agreed actions on Primary Health Networks.

7.3 Health Ministerial Advisory Committee Meeting 20-21 November 2014

The Board Chair reported that the Health Ministerial Advisory Committee meeting and dinner on 20-21 November 2014 was a great success, with the District presentations being well received by the Minister and the Committee overall. The Chair noted that Board members Kathy Eagar and Paul Knight, in separate capacity, also provided presentations to the Committee at its meeting which were also well received by the Committee.

7.5 Handling of Business Without Notice

The Board discussed how Business Without Notice items would be treated in the minutes where it is a confidential item. The Board resolved that a declaration be made for each item of Business Without Notice during the meeting.

Resolution 2014/54: The Board resolved that all Business Without Notice items be declared as either a confidential item or an open item for inclusion in the minutes.

ITEM 8: Information

8.1 Finance and Performance Committee – *minutes of 27 October 2014 meeting previously provided*

No minutes were received.

8.2 Health Care Quality Committee – *minutes of 21 October 2014 meeting previously provided*

No minutes were received.

8.3 Planning Committee – *minutes of 13 October 2014 not yet approved by Committee*

No minutes were received.

8.4 Aboriginal Health Committee – no meetings held

There was no report as no meetings were held since July 2014.

8.5 Audit and Risk Management Committee – no meetings held

There was no report as no meetings were held since July 2014.

8.6 District Clinical Council – minutes of meeting held 1 October 2014-12-02

The Board received the minutes.

8.7 Media and Community Engagement Activity 24 October 2014 to 20 November 2014

The Board received the information provided.

ITEM 9: Notifications regarding Upcoming Events

9.1 ISLHD Board Public Meeting

The Board noted the Public Meeting held earlier in the day.

9.2 ISLHD Board Christmas Dinner

The Board noted the Christmas Dinner would take place following the meeting.

9.3 Board Training – 2 February 2015

The Board noted training is scheduled for 2 February 2014.

ITEM 10: Date and venue of next meeting

Information received and noted by the Board.

Meeting closed at 5.35pm.

Next meeting: Monday 2 February 2015
4.00pm – 6.00pm
Conference Rooms, Level 8,
Block C, Wollongong Hospital

CERTIFIED A CORRECT RECORD

Clinical Professor Denis King OAM

2 February 2015

TRIM Ref: DT14/74712