
MINUTES

BOARD MEETING

Date: 3.30pm-6.00pm, Monday 12 October 2015

Venue: Meeting Rooms, Shoalhaven
District Memorial Hospital



PRESENTATION: Ms Elizabeth Davis, Principal, emdf Consultancy will present on *Exploring the opportunity of developing and independent not-for-profit organisation for the benefit of the Illawarra Shoalhaven Local Health District and the community it serves.*

The Chair welcomed Ms Davis to the meeting. Ms Davis presented on her proposal for a feasibility study to explore the opportunity of developing an independent not-for-profit organisation for the benefit of the District.

Ms Davis advised that at present the District is not running constructive campaigns and a strategy is required to consolidate and leverage off existing fundraising opportunities; the strategy needs to include dedicated staff to focus on fundraising and managing donors and targeted messaging.

The Board queried the return on investment of a standalone not for profit organisation as the District has charitable status for donation tax deductibility purposes.

The Board considered the proposal and agreed to proceed with the feasibility study, noting that it should assess opportunities and structural governance to support fundraising for the District.

ACTION ITEM: Circulate proposal for emdf Consultancy to Board members.

ITEM 1: MEETING OPENING

1.1 Attendance of members

Clinical Professor Denis King, Associate Professor Stephen Andersen, Mr Roger Downs, Professor Kathy Eagar, Mr Paul Knight, Ms Marisa Mastroianni, Associate Professor Rod McMahon, Mr Geoff O'Donnell, Clinical Professor Jan Potter, Dr William Pratt, Professor Gerard Sutton.

In Attendance

Ms Margot Mains, Chief Executive; Ms Michelle Noort, Executive Director Integrated Care, Planning and Performance; Mr Brent Wiseman, Executive Support Finance; Ms Jasmina Jonceski, Board Secretary.

Apologies

Ms Jill Boehm OAM; Ms Carrie Schulman; Dr Tony Fitzpatrick, Chair Southern Illawarra Medical Staff Council.

1.2 Declaration of Pecuniary Interest, Conflict of Interest

Noted conflict for Confidential Item 9.1 and 9.2. See confidential minutes for further information. There were no other conflicts of interest, gifts, or benefits declared.

1.3 Register of Board Resolutions

Members received the Board resolutions of the previous 12 months, and the progress to date.

1.4 Confirmation of Minutes of meeting held 7 September 2015

Section 4.4 of the minutes were amended to read:

“The Board noted that there may be the opportunity for independent Board members who are not employees to be permitted on the Audit and Risk Management Committee under the new arrangements.

ACTION ITEM: Confirm whether Board members who are not employees are permitted to be on the Audit and Risk Management Committee under the new arrangements.”

The amended minutes were accepted as a true and accurate record.

ITEM 2: ACTION LIST / BUSINESS ARISING

The Board noted progress/completion of actions.

ITEM 3: REPORTS

3.1 Board Chair Report

The Board received the information provided.

3.2 Chief Executive Report

The Board received the information provided.

The Board agreed to invite Elizabeth Koff, Deputy Secretary Strategy and Resources, NSW Health to a Board meeting; requested more than the usual 30 minutes permitted for presenters and suggested meeting be scheduled on alternative Planning Committee date.

ACTION ITEM: Invite Elizabeth Koff to meet with the Board.

The Board noted in relation to access and flow issues that included in the Premier’s Top 30 priorities now is “Improving service levels in hospital”. The District is now part of a statewide teleconference on access and flow issues; winter has created pressure on the District to meet performance targets; ISLHD receives more Ambulance presentations than any other LHD on some days.

The Board noted in relation to the implementation of the Leadership and Governance Framework that the appointment of Clinical Co-Directors has had and will continue to impact clinical engagement and that there will be a strong response to change in clinical governance. Staff appear to be generally optimistic that there is direction and clarity of the District’s direction. Co-Directors will devolve and influence change across the District within their divisions.

Further information was provided under Confidential Item 10.2.

ITEM 4: NEW BUSINESS

4.1 2016 Board Meeting Schedules

The Board approved the 2016 Board and Sub-committee meeting schedules.

RESOLUTION (2015/27): The Board approved the 2016 Board and Sub-committee meeting schedules.

4.2 2015 Annual Public Meeting

The Board approved the proposed format of the 2015 Annual Public Meeting to be held on 7 December 2015.

RESOLUTION (2015/28): The Board approved the proposed format of the 2015 Annual Public Meeting to be held on 7 December 2015.

4.3 ISLHD Audit and Risk Management Committee Annual Report

The Board received the information provided.

ITEM 5: BUSINESS WITHOUT NOTICE

There was no business without notice.

ITEM 6: INFORMATION

6.1 Finance and Performance Committee – Minutes of 24 August 2015

The Board received the minutes.

6.2 Health Care Quality Committee – *No minutes for circulation*

There were no minutes available.

6.3 Planning Committee – *No minutes for circulation*

There were no minutes available.

6.4 Aboriginal Health Committee – *No approved minutes for circulation*

There were no minutes available.

6.5 Audit and Risk Management Committee – *no meetings in August 2015*

There were no minutes available.

6.6 Media and Community Engagement Activity – 26 August 2015 to 28 September 2015

The Board received the information provided.

ITEM 7: NOTIFICATIONS REGARDING UPCOMING EVENTS

7.1 Board Calendar of Events

The Board received the Calendar of Events.

Board members are referred to the Confidential Minutes for minutes relating to the Confidential Agenda.

MEETING CLOSED AT 7.00PM.

Next meeting: Monday 2 November 2015
4.00pm – 6.00pm
Conference Rooms, ISLHD Executive Office, Warrawong

CERTIFIED A CORRECT RECORD

**Clinical Professor Denis King OAM
9 November 2015**