
MINUTES

BOARD MEETING

Date: 4.00pm-6.00pm, Monday 14 December 2015

Venue: Conference Rooms, Wollongong Hospital

ITEM 1: MEETING OPENING

1.1 Attendance of members

Clinical Professor Denis King OAM, Ms Jill Boehm OAM, Professor Kathy Eagar, Mr Roger Downs, Mr Paul Knight, Ms Marisa Mastroianni, Associate Professor Rod McMahon, Mr Geoff O'Donnell, Clinical Professor Jan Potter, Dr William Pratt, Ms Carrie Schulman, Professor Gerard Sutton AO.

In Attendance

Ms Margot Mains, Chief Executive; Ms Carolyn Cooper, Executive Director Clinical Operations; Ms Michelle Noort, Executive Director Integrated Care, Planning and Performance; Mr Brent Wiseman, Executive Director Finance and Corporate Services; Dr Pim Allen, Executive Director Medical Services; Ms Jasmina Jonceski, Board Secretary.

Apologies

Associate Professor Stephen Andersen OAM.

1.2 Declaration of Pecuniary Interest, Conflict of Interest

Kathy Eagar's ongoing conflict of interest in relation to the Illawarra Health Information Platform (IHIP) referred to in item 3.2 as Director, Australian Health Services Research Institute (AHSRI) was noted by the Board.

A conflict of interest for Professor Anderson, not present, Professor Eagar, Ms Mastroianni and Mr O'Donnell in relation to part of Confidential Item 10.2 was noted. Further details are provided in the confidential minutes.

There were no other conflicts of interest, gifts, or benefits declared.

1.3 Register of Board Resolutions

Members received the Board resolutions of the previous 12 months, and the progress to date.

1.4 Confirmation of Minutes of meeting held 9 November 2015

The minutes were accepted as a true and accurate record.

ITEM 2: ACTION LIST / BUSINESS ARISING

The Board noted progress/completion of actions.

The Board discussed progress on the two outstanding action items relating to the Audit Report on VMO Payments and noted that a number of reviews will pick up the issue and that it is being monitored through the Audit and Risk Management Committee.

ITEM 3: REPORTS

3.1 Board Chair Report

The Board received the information provided.

The Board Chair provided a verbal update of matters arising from the recent Council of Board Chairs meeting:

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- The Ministry of Health (MoH) will be introducing a Translational Research initiative with the National Health and Medical Research Council (NHMRC). Further details will be provided once available; it was noted that the District should consider applying.
 - There was a recent review into NSW Health governance undertaken by consultant Dianne Ball. The Chair noted that it is pleasing that MoH is reviewing and that he and the Chief Executive will meet with Ms Ball.
 - The Board Chairs discussed the Unplanned Readmissions indicator with MoH indicating that there is a higher return rate in rural and regional settings, which they suspect is a coding issue; however, conceded that they do not have a full understanding of the indicator. Professor Potter indicated that her unit undertook a review of unplanned readmissions and found that they were all planned. The Chair requested such information be collated to be provided to MoH.
 - The Chair received a presentation from the Deputy Secretary Strategy and Resources Division on the National Disability Insurance Scheme (NDIS). The Board noted that further work is required to understand the full impact of the NDIS and requested that advice on the impact of the NDIS to the District be brought to the Board.

ACTION ITEM: Provide advice on impact of NDIS to District.

The Chair advised the Board that he recently attended a meeting where Chris Puplick, Chair Justice Health and Forensic Mental Health Network, presented on the challenges and initiatives being carried out by the Network. The Board agreed to invite Mr Puplick to meet with the Board on how the two organisations can better deliver services to patients and consumers.

ACTION ITEM: Invite Chris Puplick, Chair Justice Health and Forensic Mental Health Network, to meet with the Board.

3.2 Chief Executive Report

The Board received the information provided.

The Chief Executive noted that the contract for the Illawarra Health Information Platform has been signed with CSC and that the District is progressing with the project with AHSRI. The Chief Executive thanks the Denis King and Kathy Eagar for the vision that has driven the establishment of the project.

ITEM 4: NEW BUSINESS

There was no new business notice.

ITEM 5: BUSINESS WITHOUT NOTICE

5.1 Acknowledgement of Michelle Noort

The Board acknowledged the contribution Michelle Noort has made to the District as Executive Director Integrated Care Planning and Performance in the development of planning and performance frameworks and the management of the primary integrated health care services she has been managing and that it is with great sadness that she has resigned to pursue other opportunities.

5.2 Meeting with Primary Health Networks

Ms Schulman advised the Board of a recent meeting the Deputy Secretary Strategy and Resources Division held with the Primary Health Networks and Local Health District on building strong relationships across the state.

The Chief Executive advised that she has had an initial meeting with the Primary Health Network and will be meeting with them again to identify areas of opportunity between the two organisations.

5.3 Acknowledgements

The Board Chair thanked the Chief Executive for all her hard work over the past twelve months; thanked the Board Secretary and the Board.

The Board thanked the Board Chair for his commitment and hard work over the past year.

ITEM 6: INFORMATION

6.1 Finance and Performance Committee – Minutes of 26 October 2015

The Board received the minutes.

6.2 Health Care Quality Committee

There were no minutes available.

6.3 Planning Committee

There were no minutes available.

6.4 Aboriginal Health Committee – Minutes of 6 November 2015

The Board received the minutes.

6.5 Audit and Risk Management Committee

There were no minutes available.

6.6 Media and Community Engagement Activity – 29 October to 3 December 2015

The Board received the information provided.

ITEM 7: NOTIFICATIONS REGARDING UPCOMING EVENTS

7.1 Board Calendar of Events

The Board received the Calendar of Events.

Board members are referred to the Confidential Minutes for minutes relating to the Confidential Agenda.

MEETING CLOSED AT 6.07PM.

Next meeting: Monday 1 February 2016
4.00pm – 6.00pm
Conference Rooms, ISLHD Executive Office, Warrawong

CERTIFIED A CORRECT RECORD

**Clinical Professor Denis King OAM
1 February 2016**