
MINUTES

BOARD MEETING

Date: 3.30pm-6.00pm, Monday 2 May 2016

Venue: Conference Rooms, Wollongong Hospital

PRESENTATION:

MR CHRIS PUPLOCK, CHAIR JUSTICE HEALTH AND FORENSIC MENTAL HEALTH NETWORK BOARD

The Acting Chair welcomed Mr Puplick, Chair Justice Health and Forensic Mental Health Network (JHFMHN) Board to the meeting and provided an overview of his professional background.

Mr Puplick provided an overview of JHFMHN, the services it provides and its history. He outlined:

- 33 per cent of Australian inmates are in NSW, with 24 per cent of adult and 53 per cent of young people of Indigenous background
- Aboriginal population in custody tend to be for minor crimes
- Custody rates link to economic times and policies, with serious crime trending down
- Australia has a high incarceration rate compared to similar countries, with the exception of the United States
- Health status of adults in custody; significantly higher rates for a range of key health indicators for adults and adolescents
- Forensic patients (not guilty due to mental illness or unfit to plead) increasing
- Ageing of prison population is the largest immediate challenge
- Increasing population in custody is putting pressure on ability to meet regulations, such as prison cell size
- Unfunded cost of providing JHFMHN services; with inability to raise revenue due to no volunteers or patient support networks
- JHFMHN strategic priorities, the 3 As
 - Aboriginal health improvement
 - Access to medium/low forensic mental health beds in the community
 - Ageing custodial population and its impact on the future direction of the network.

The Board noted that the significant challenges facing JHFMHN.

ACTION ITEM: Presentation to be circulated to Board members.

Mr Puplick left the meeting.

ITEM 1: MEETING OPENING

The Board noted the leave of absence and apologies of Clinical Professor Denis King, Board Chair, due to personal circumstances; and noted that flowers will be sent to Professor King on behalf of the Board.

1.1 Attendance of members

Mr Roger Downs (Acting Chair), Associate Professor Stephen Andersen OAM, Professor Kathy Eagar, Mr Paul Knight, Associate Professor Rod McMahon, Mr Geoff O'Donnell, Clinical Professor Jan Potter, Dr William Pratt, Ms Carrie Schulman, Professor Gerard Sutton AO.

In Attendance

Ms Margot Mains, Chief Executive; Ms Jasmina Jonceski, Board Secretary; Ms Carolyn Cooper, Executive Director Clinical Operations; Mr Brent Wiseman, Executive Director Finance and Corporate Services; Dr Brett Thompson, Chair Milton Ulladulla Medical Staff Council.

The Acting Chair welcomed Dr Thompson to the meeting.

Apologies

Clinical Professor Denis King OAM, Ms Jill Boehm OAM, Ms Marisa Mastroianni.

1.2 Declaration of Pecuniary Interest, Conflict of Interest

Dr Andersen noted his conflict of interest in relation to Confidential Item 10.2. Further information is provided in the Confidential Minutes. Dr Brett Thompson advised of his Board position with Grand Pacific Health.

There were no other conflicts of interest, gifts, or benefits declared.

1.3 Register of Board Resolutions

Members received the Board resolutions of the previous 12 months, and the progress to date.

1.4 Confirmation of Minutes of meeting held 4 April 2016

The minutes were accepted as a true and accurate record.

The Board noted the decision at the last meeting to include Work, Health and Safety as a formal agenda item for future meetings.

ITEM 2: ACTION LIST / BUSINESS ARISING

The Board noted progress/completion of actions.

2.1 Action 30 – Private health insurance targets and strategy

The Board received the information provided.

The Chief Executive advised the Board that she and the Executive Director Finance and Corporate Services recently met with Mr John Roach, Chief Finance Officer, Ministry of Health (MoH) on private revenue targets. The Executive Director Finance and Corporate Services advised that MoH will second one staff member to the District for two months to explore if there are further actions the District could be doing to increase revenue through private health insurance from a financial management perspective.

ACTION ITEM: Board to be advised of outcome of review into private health insurance financial management in the District.

The Board noted that the District's revenue through private health insurance could decline as a result of the new Wollongong Private Hospital, and questioned what research and evidence there is from a patient perspective on use of private health insurance in public hospitals and what factors affect the use of private health cover in public hospitals. It was noted that this could be an appropriate research opportunity for a postgraduate student.

ACTION ITEM: District to review why patients are electing not to use private health insurance and provide advice to the Board.

ITEM 3: REPORTS

3.1 Board Chair Report

The Board received the information provided.

3.2 Chief Executive Report

The Board received the information provided.

The Chief Executive advised that she and the Executive Director Finance and Corporate Services met with Mr John Roach, Chief Finance Officer, NSW Ministry of Health with key points discussed being:

- The District's financial position and the need to fund priority areas and transition arrangements; the Ministry was not receptive to funding change
- Emergency Treatment Performance target – ISLHD has a different performance rate to that of the Ministry, the Ministry had ISLHD performance negative against targets, but District has undertaken additional activity above targets; expected to result in additional \$3 million
- Advice that the Ministry is now concerned with LHD expenditure variance over \$5 million
- District will spend \$4 million on change management this year and \$2 million next year; to be funded through the \$30 capital fund. District offered \$1 million for the Shoalhaven Hospital Emergency Department out of next year's budget.

The Chief Executive advised that she received a letter from the Ministry of Health that LHDs are expected to achieve 100 per cent against surgical targets; the Executive Director Clinical Operations is overseeing improvements in performance against targets.

The Chief Executive advised that Mr Gareth Ward MP, Parliamentary Secretary for the Illawarra and South Coast, is expected to make an announcement concerning progress on the Restart Illawarra Kiama Hospital project, including the relocation of services from Kiama Hospital. The Board noted that due to proximity to the Federal election, jurisdictional matters may need to be clarified in the media.

The Board noted that progress is being made on the appointment of Heads of Services and Heads of Department positions and that this remains a priority for the District, with the Executive Director Clinical Operations reporting to the Chief Executive on individual appointments.

The Board noted the interest in the *Leadership and Governance Framework* through the recent invitation for the Chief Executive to present on the framework at the Whole of Health Master Class and congratulated her on gaining that opportunity.

ITEM 4: NEW BUSINESS

4.1 Healthy Assurances: Review of governance for the ISLHD Board

The Board received the information provided.

The Board discussed the recommendation to amend the structure of the agenda and agreed that the in camera session be included at the end of the public agenda.

The Board endorsed the recommendations in *Healthy Assurances: a review of governance for the ISLHD Board*, with the in camera session to be included as part of Recommendation 4 to be included at the end of the meeting.

The Board noted that the Core Executive would develop an action plan for consideration by the Board in June 2016, with quarterly reporting to be provided against deliverables.

The Board approved immediate implementation of recommendations 4, 4A, 8, 8A and 10 to come into effect for the June 2016 board meeting.

ACTION ITEM: Develop action plan to support implementation of Healthy Assurances recommendations.

RESOLUTION (2016/04): (i) The Board endorsed the recommendations in *Healthy Assurances: a review of governance for the ISLHD Board*, with the in camera session to be included as part of Recommendation 4 to be included at the end of the meeting.

(ii) The Board approved immediate implementation of recommendations 4, 4A, 8, 8A and 10 to come into effect for the June 2016 board meeting.

4.2 Aboriginal Health – Statement of Commitment

The Board approved the Draft Statement of Commitment and endorsed the Board Chair and Chief Executive sign the Statement at a formal ceremony with key Aboriginal stakeholders present.

RESOLUTION (2016/05): The Board approved the Draft Statement of Commitment and endorsed the Board Chair and Chief Executive sign the Statement at a formal ceremony with key Aboriginal stakeholders present.

ITEM 5: BUSINESS WITHOUT NOTICE

There was no business without notice.

ITEM 6: INFORMATION

6.1 Finance and Performance Committee – Minutes of 29 March 2016

The Board received the minutes.

The Committee Chair advised that at its last meeting, the Committee considered:

- Negative variation to budget; major drivers including recurrent funding for capital projects, priority areas such as Emergency Department.
- Productivity and efficiency plans – draft plans provided to the Committee; which should see improved performance next year.
- Access and flow – enabling plan to lead to improvements.
- Health Round Table reports – concerns that the organisation does not have a continuous improvement culture.

The Board noted the reference to the Information Communications Technology (ICT) strategy and reporting in the interim and requested a copy of the paper once considered by the Committee.

ACTION ITEM: Provide copy of ICT strategy and reporting paper once considered by the Finance and Performance Committee.

6.2 Health Care Quality Committee – Minutes of 23 March 2016

The Board received the minutes.

Dr McMahon provided an overview on behalf of the Committee Chair and advised that at its last meeting, the Committee considered:

- Quality and Safety Action Plan presentation from the Surgery Division
- Relevancy of root cause analysis; how the process is managed across the District.

6.3 Planning Committee – Minutes of 4 April 2016

The Board received the minutes.

The Committee Chair advised that at its meeting earlier in the day, the Committee considered the HealthOne Ulladulla and Dapto Service Plan, Shellharbour Hospital Redevelopment and Bulli Aged Care Centre of Excellence.

6.4 Aboriginal Health Committee – Minutes of 11 April 2016

The Board received the minutes.

6.5 Audit and Risk Management Committee

There were no minutes.

6.6 Media and Community Engagement Activity – 24 March 2016 to 20 April 2016

The Board received the information provided.

ITEM 7: NOTIFICATIONS REGARDING UPCOMING EVENTS

7.1 Board Calendar of Events

The Board received the Calendar of Events.

Board members are referred to the Confidential Minutes for minutes relating to the Confidential Agenda.

MEETING CLOSED AT 6.02PM.

Next meeting: Monday 6 June 2016
3.30pm-6.00pm
Conference Rooms, ISLHD Executive Office, Warrawong

CERTIFIED A CORRECT RECORD

Jill Boehm OAM
6 June 2016