
MINUTES

BOARD MEETING

Date: 3.00pm-6.00pm, Monday 10 October 2016

Venue: Meeting Room, Shoalhaven District Memorial Hospital



Health
Illawarra Shoalhaven
Local Health District

ITEM 1: PRESENTATION

There was no presentation.

ITEM 2: MEETING OPENING

Attendance of members

Clinical Professor Denis King OAM (Chair), Ms Jill Boehm OAM, Associate Professor Stephen Andersen OAM, Mr Roger Downs, Professor Kathy Eagar, Mr Paul Knight, Associate Professor Rod McMahon, Clinical Professor Jan Potter, Ms Carrie Schulman, Mr Geoff O'Donnell, Dr William Pratt.

Dr Pratt arrived at 3.19pm.

In Attendance

Ms Margot Mains, Chief Executive; Ms Jasmina Jonceski, Board Secretary; Ms Caroline Langston, Executive Director Integrated Care, Mental Health, Planning and Performance; Mr Brent Wiseman, Executive Director Finance and Corporate Services; Dr Tony Fitzpatrick, Shoalhaven Medical Staff Council.

Apologies

Professor Gerard Sutton AO.

Leave of absence

Ms Marisa Mastroianni.

ITEM 3: DECLARATION OF PECUNIARY INTEREST, CONFLICT OF INTEREST

There were no conflicts of interest, gifts, or benefits declared.

ITEM 4: BUSINESS FROM THE LAST MEETING

4.1 Confirmation of Minutes of meeting held 1 August 2016

The minutes were accepted as a true and accurate record, pending minor grammatical corrections.

4.2 List of Action Items

The Board noted progress/completion of actions.

4.3 Register of Board Resolutions

Members received the Board resolutions of the previous 12 months, and the progress to date.

ITEM 5: BOARD CHAIR REPORT

The Board received the information provided.

ITEM 6: BOARD COMMITTEE REPORTS

6.1 Finance and Performance Committee

The Board received the draft minutes from the last Finance and Performance Committee meeting and the Committee's Annual Report.

6.2 Health Care Quality Committee

The Board received the draft minutes from the last Health Care Quality Committee meeting and the Committee's Annual Report.

6.3 Planning Committee

The Board received the draft minutes from the last Planning Committee meeting and the Committee's Annual Report.

6.4 Aboriginal Health Committee

The Board received the Committee's Annual Report.

6.5 Audit and Risk Management Committee

The Board received the Committee's Annual Report.

ITEM 7: WORK HEALTH AND SAFETY

7.1 Safety Share

The Board received the information provided.

7.2 Work Health and Safety Report

The Board received the information provided.

ITEM 8: QUALITY AND SAFETY

8.1 Patient Safety, Quality and Risk Report

The Board received the information provided.

ITEM 9: STRATEGIC MATTERS

There were no matters for consideration.

ITEM 10: MATTERS FOR APPROVAL

10.1 2016-17 Financial Statements

The Board approved the ISLHD Annual Consolidated and Special Purpose Entity Financial Statements for the year ended 30 June 2016.

RESOLUTION (2016/15): The Board approved the ISLHD Annual Consolidated and Special Purpose Entity Financial Statements for the year ended 30 June 2016.

10.2 Delegations Manual Version 7.2.1

The Board approved the updates to the Delegations Manual Version 7.2.1.

RESOLUTION (2016/16): The Board approved the updates to the Delegations Manual Version 7.2.1.

10.3 ISLHD eHealth / ICT Strategy

The Board approved the ISLHD ICT Strategic Plan for 2016-2021.

RESOLUTION (2016/17): The Board approved the ISLHD ICT Strategic Plan for 2016-2021.

10.4 Annual Public Meeting Proposal

The Board received the information provided.

The Board approved the proposed format of the 2016 Annual Public Meeting to be held on Monday 5 December 2016, and requested that the presentations from the Board Chair and Chief Executive also include strategic priorities for the year ahead.

The Board approved the 2015-16 Board Year in Review document for publication on the Board website pending finalisation with the Board Chair and publication of an abridged version in the Summer Health in Focus publication.

RESOLUTION (2016/18): The Board approved the proposed format of the 2016 Annual Public Meeting to be held on Monday 5 December 2016, and requested that the presentations from the Board Chair and Chief Executive also include strategic priorities for the year ahead.

RESOLUTION (2016/19): The Board approved the 2015-16 Board Year in Review document for publication on the Board website pending finalisation with the Board Chair and publication of an abridged version in the Summer Health in Focus publication.

ITEM 11: CHIEF EXECUTIVE REPORT

The Board received the information provided.

The Board sought a report on the progress on Illawarra Health Information Platform (IHIP).

ACTION ITEM: Provide a report on the progress on IHIP.

In response to the question from the Board, the Chief Executive advised that the Kiama Hospital ward temporary relocation to Shellharbour Private Hospital went according to plan.

ITEM 12: GENERAL BUSINESS

12.1 Board Calendar

The Board received the information provided.

ITEM 13: BUSINESS WITHOUT NOTICE

13.1 Feedback from Medical Staff Council

The Board Chair invited Dr Fitzpatrick to raise any concerns that the Medical Staff Council may have. Key concerns raised related to:

- Car parking for staff at Shoalhaven District Memorial Hospital
- Clinical services, including the level of paediatrics services in the region;

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- Availability of orthopaedic services in the region over Christmas period if both surgeons are on leave
 - Management of emergency surgery; however, it was noted that a long term project was underway to address.

The Board discussed the challenges for service expansion and investment against the fiscal challenges for the District, and noted that investment and disinvestment strategy and strong process of evaluation of programs would need to be embedded.

ITEM 14: NEXT MEETING

Details for the next meeting of the Board are:

Monday 7 November 2016

3.00pm-6.00pm

Conference Rooms, District Executive Office, Warrawong

Board members are referred to the Confidential Minutes for minutes relating to the Confidential Agenda.

MEETING CLOSED AT 6.25PM.

CERTIFIED A CORRECT RECORD

Clinical Professor Denis King OAM

7 November 2016