
MINUTES

BOARD MEETING

Date: 2.00pm-5.00pm, Monday 5 June 2017

Venue: Conference Rooms, District Executive Office

ITEM 1: IN CAMERA SESSION

Not held.

ITEM 2: PRESENTATIONS

Refer to Confidential Agenda Items 20.1.

2.1 Leading Better Value Care Program – Dr Nigel Lyons, Deputy Secretary, Strategy and Resources, NSW Ministry of Health

- The Board noted the presentation and information provided by Dr Lyons, which is summarised as follows:
- Moving towards value driven care as well as being pro-active rather than reactive.
- Although the projects have been chosen this year, further input from the Local Health Districts (LHD's) of what could be included in the future is sought.
- Measure and alignment Framework aims at measuring what we need to and not doubling up.
- Would like to see area is where better outcomes have been noted. Submissions are sought from Clinicians up until the middle of October. A criteria for submissions can be provided.
- The savings will remain in the LHD's. The focus is building capacity on the demand and meeting the care requirements of the community on the budget measures provided.

The Board discussed the areas that we over address and how we need to work with Clinicians on this. This will involve a change in culture and it is important in any change process to measure and provide feedback to clinical teams. To do so feedback loops are required to support improvement methods.

2.2 Presentation – Confidential Agenda

Refer to Confidential Agenda Item 20.1

2.3 National Disability Insurance Scheme – Dr Sue Fitzpatrick

Not reached. Moved to 3 July 2017 meeting.

ITEM 3: WELCOME

Attendance of members

Clinical Professor Denis King OAM (Chair), Mr Roger Downs, Mr Paul Knight, Ms Marisa Mastroianni, Dr William Pratt, Ms Carrie Schulman, Mr John Stubbs, Professor Gerard Sutton AO, Professor Kathy Eagar, Professor Bill Lovegrove AO

In Attendance

Ms Margot Mains, Chief Executive; Ms Angela Butler, Acting Board Secretary.

Other Attendees:

- Dr Nigel Lyons - Deputy Secretary Strategy and Resources Division – For Agenda Item 2.1

Apologies

Mr Geoff O'Donnell, Associate Professor Stephen Andersen OAM, Ms Jill Boehm OAM, Ms Jasmina Jonceski, Board Secretary;

ITEM 4: DECLARATION OF PECUNIARY INTEREST, CONFLICT OF INTEREST

There were no conflicts of interest, gifts, or benefits declared.

ITEM 5: BUSINESS FROM THE LAST MEETING

5.1 Confirmation of Minutes of meeting held 1 May 2017

The minutes were accepted as a true and accurate record.

5.2 List of Action Items

The Board noted progress/completion of actions.

5.3 Register of Board Resolutions

Members received the Board resolutions of the previous 12 months, and the progress to date.

ITEM 6: BOARD CHAIR REPORT

The Board received the information provided.

The Board Chair summarised the information provided to the Board as follows:

- The Local Health District and Specialty Network Board Members Conference 2017 is on the 19 June 2017 and the theme is Leading Safety and Quality in Health.
- The Board Chair met with Carrie Marr, Chief Executive Clinical Excellence Commission, to build the capabilities of ISLHD in Quality and Safety. A proposal and more details will be sent shortly which will be provided to the Board.
- There is continued activity occurring at Milton Ulladulla with a letter sent to the Ministers office to which a response has been drafted.
- Chief Executive Travel has been an issue for other districts, not ISLHD however. The Chair of the Board has reviewed the previous years and as per the Delegations Manual, will continue to review the Chief Executives travel quarterly.
- The Chief Executive and Board Chair did a tour of The Intelligent Polymer Research Institute within the ARC Centre of Excellence for Electro materials Science, Australian Institute for Innovative Materials (AIIM). This included the stem cell and 3D printing work of Professor Gordon Wallace. Professor Wallace would like an association with our clinicians moving forward. It could be a consideration in the Shellharbour Hospital redevelopment or at Wollongong Hospital.

ITEM 7: BOARD COMMITTEE REPORTS

7.1 Finance and Performance Committee

The Committee Chair advised that the Board of highlights from the last meeting:

- There was a notifiable incident at Wollongong Hospital involving an electric shock during April 2017. There was no associated injury on this occasion and an investigation has been completed, with recommendations implemented.
- The Board discussed their concerns in relation to electrical safety incidents and asked for regular updates through the Board Finance and Performance Committee.

ACTION ITEM (23/17): Provide the Board regular updates on electrical safety incidents through the Board Finance and Performance Committee Meetings.

7.2 Health Care Quality Committee

There was no Board Health Care Quality Committee meeting in May and therefore no report at this meeting. The next meeting is on June 28 2017.

7.3 Planning Committee

The Board received the draft minutes from the last Planning Committee meeting held on 1 May 2017.

The Committee Chair advised that the Board of highlights from the last meeting:

- An updated costing on the preferred option, which incorporates the new zones, has been requested for the Shoalhaven District Memorial Hospital Master Plan.
- The Board noted the Asset Strategic Plan and recommended some minor adjustments.
- The Property Management Plan was received and the Committee requested timings and due dates be added to future reports.
- The Board noted the Strategic Workforce Plan was a generic workforce plan.
- An update was provided on the Shellharbour Re-development. It was noted a Community Forum was to be held on 5 June 2017. The notice for the Forum was short and therefore the Chair and the Chief Executive wrote to the organisers and advised they were unable to attend on this occasion to it coinciding with the Board Meeting.

7.4 Aboriginal Health Committee

There was no Board Aboriginal Health Committee meeting in May and therefore no report at this meeting. The next meeting is on 10 July 2017.

7.5 Audit and Risk Management Committee

The ISLHD Audit and Risk Management Committee meeting was reported at the May Board Meeting.

ITEM 8: WORK HEALTH AND SAFETY

8.1 Safety Share

The Board noted that Driver Safety was the safety theme for May 2017.

8.2 Work Health and Safety Report

The Board received the information provided. The Chief Executive provided an overview of the key points highlighted in the report.

ITEM 9: QUALITY AND SAFETY

9.1 Patient Safety, Quality and Risk Report

The Board received the information provided.

ITEM 10: STRATEGIC MATTERS

10.1 Strategic Directions Draft Paper

The Board noted this item was discussed at the Board Planning Committee on 5 June 2017. At this meeting it recommended it should be separated into a Strategic and Operational Plan with appropriate a communication strategy for implementation.

ITEM 11: MATTERS FOR APPROVAL

There were no matters for consideration.

ITEM 12: CHIEF EXECUTIVE REPORT

The Board received the information provided.

In addition to the written report, the Chief Executive advised the Board:

- There have been recent meetings with the Clinicians on Access and flow. They are now having discussions amongst themselves, which is positive.
- The information provided for the visit to SilverChain Group in Perth Western Australia was noted. The Board discussed Palliative Care at home deaths percentages (79%) compared to ISLHD's (14%). The comparison shows there could be positive lessons learnt from SilverChain.
- It has been confirmed there will be a NSW Mental Health Review. An expert panel will visit NSW Hospitals, acute mental health units, mental health intensive care units, and declared emergency departments and review past cases of seclusion and restraint. The report is expected in early December 2017.
- The reports relating to frequent attenders at ISLHD Emergency Departments and Unplanned Readmissions were valuable and relevant and should be shared to all relevant internal and external interested parties. The data showed there were 138 readmissions and the number of frequent attenders at ISLHD Emergency Departments are progressively coming down. The changes relate to the older age group rather than the younger age group, which had no change.

The Chair requested Professor Eager to accompany him to the Council of Board Chairs Meeting in September.

ACTION ITEM (24/17): Co-ordinate the arrangements for Professor Eager to attend the Council of Board Chairs Meeting in September with the Chair.

Two of the Board members attended the "Hospital Avoidance and Prevention" event recently and it was agreed, this would be presented at the next Board meeting in July.

ACTION ITEM (25/17): Schedule a presentation for the July Board meeting to discuss the 'Highlights of the Hospital Avoidance and Prevention' event.

- Professor Eager advised the Minister announced several scholarships on this day, one of which was an ISLHD employee and PHD student. The scholarship is for the research of Patterns of Care in aged care for those with and without dementia, Length of Stays and Readmissions. The next step is the research translation. She also advised of another study also being conducted relating to Mental Health readmissions.
- The Ministry of Health's 'Leading Better Value Care' programs were noted including the first four funded programs which will be rolled out are:
 - Management of Osteoarthritis / Osteoporotic Refracture Program
 - Diabetes High Risk Food Service
 - Management of Chronic Heart Failure
 - Renal Supportive Care

These projects should be included as a standard agenda item for the Health Care Quality and Clinical Performance Committee.

ACTION ITEM (26/17): Table the Leading Value Care Funded Programs on the Health Care Quality Committee agenda as standard items to monitor.

- An Accreditation update will be presented at the July Board meeting.
- Influenza Vaccinations are approaching 50%. ISLHD's target is 70%.

ITEM 13: GENERAL BUSINESS

13.2 Board Calendar

The Board received the information provided.

ITEM 13: BUSINESS WITHOUT NOTICE

There was no business without notice.

ITEM 14: NEXT MEETING

Details for the next meeting of the Board are:

Monday 3 July 2017

2.00pm-5.00pm

Conference Room, Shoalhaven Cancer Care Centre, Nowra

Board members are referred to the Confidential Minutes for minutes relating to the Confidential Agenda.

MEETING CLOSED AT 5.50PM.

CERTIFIED A CORRECT RECORD

Clinical Professor Denis King OAM

3 July 2017