

Minutes for ISLHD Board Meeting

01/06/2020 | 02:00 PM - 05:30 PM - AEST

Videoconference

Attendees (13)

Denis King; Jill Boehm; Eve Bosak; Roger Downs; Kathy Eagar; Alan Hudson; William Lovegrove; Rod McMahon; William Pratt; John Stubbs; Gerard Sutton; Marisa Mastroianni; Paul Knight

Agenda

In Camera Discussion

There was no in camera session.

Presentation - nil

Welcome

Acknowledgement of Country

The Chair acknowledged the traditional owners of the land on which the Board met and paid respects to Elders past, present and future.

Attendance

Attendance of Members

Professor Denis King OAM (Chair); Ms Jill Boehm OAM; Ms Eve Bosak; Mr Roger Downs; Professor Kathy Eagar; Mr Alan Hudson; Dr William Pratt; Mr John Stubbs; Mr Paul Knight; Ms Eve Bosak; Ms Marisa Mastroianni; Professor Bill Lovegrove AO; Dr Rod McMahon; Professor Gerard Sutton.

Others in Attendance

Ms Margot Mains, Chief Executive; Dr Joshua Rijdsdijk, Co-Chair Northern Illawarra Medical Staff Council; Mr Andrew Hayne, Board Secretary and Executive Officer; Ms Angela Twist, Assistant Board Secretary.

Apologies

Declaration of interests

There were no conflicts of interest declared.

Business from the last meeting

Minutes of the previous meeting held 4 May 2020

The Board approved the draft minutes of the meeting held 4 May 2020.

Action Items Arising

The Board noted progress/completion of actions.

Resolutions Register

Members received the Board resolutions of the previous 12 months, and the progress to date.

For Approval - nil

There were no matters for approval.

Strategic Matters - nil

There were no strategic matters.

Chief Executive Report (including presentations)

The Board received the information provided and further noted:

- the latest supply of ventilators are being stored centrally in Sydney to ensure appropriate maintenance and ease of mobilisation
- the new national health reform agreement has been agreed by all jurisdictions
- the District is working through the unintended consequences of COVID-19 such as patients not coming in for treatment, delays in surgery etc.

Presentation - COVID-19 Update and Annual Priorities

The Board received the presentation provided and noted:

- Wollongong Hospital is currently at 40 per cent of elective surgery capacity which includes all categories
- the ISLHD Communication's team did a wonderful job throughout the pandemic
- supply chain issues were experienced across the State

- in addition to the high-level feedback and learnings presented, staff currently being surveyed on their impressions of COVID-19 management and will be reported back to the Board.

The Board acknowledged the hard work of all staff during the pandemic and requested the Chief Executive pass on their appreciation.

The Board also notes the new annual priorities developed by the Core Executive to progress the Board's strategic plan and Health Care Services Plan.

ACTION: *Relevant annual priorities to go to each Committee for comment.*

(Assignee(s): Andrew Hayne; Due Date: 06/07/2020)

Board Chair Report

There was no further update from the Board Chair.

Committee Reports (including Annual Reports)

Finance and Workforce Performance Committee

The Board received the minutes from the Finance and Workforce Performance Committee meeting held 27 April 2020. The Committee Chair noted discussion points from the meeting held 28 May 2020:

- over expenditure of approximately \$10M per annum
- lost time injury frequency rate has improved
- one notifiable incident which is currently being investigated
- excessive overtime has reduced, however the Committee have requested further information to understand if this is responding to unforeseen circumstances or systematic
- savings projects are coming back online again.

Health Care Quality and Safety Committee

The Board received the minutes from the Health Care Quality and Safety Committee meeting held 29 April 2020. The Board noted discussion points from the meeting 27 May 2020:

- continuing to look at strategic directions measures in preparation for the planning day
- IIMS+ being well utilised however each time a new LHD comes on board, the system crashes.
- District will collect compliments, not just complaints.

Pathology over-ordering to be considered by the Chief Executive for monitoring by the Health Care Quality Committee.

ACTION: *Board Chair to raise the issue of IIMS+ crashing each time a new LHD joins with the Council of Board Chairs.*

(Assignee(s): Denis King; Due Date: 06/07/2020)

Audit and Risk Committee

The Board received the draft minutes of the regular meeting on 2 April and the special meeting to consider the draft financial statements on 14 April 2020. It was further noted:

- due to impact of COVID-19, resources were redistributed
- identifying a risk appetite statement
- looking at the enterprise risk and business continuity plans and the need to firm these up
- need to reassess the risk post COVID-19

Planning and Innovation Committee

The Board noted the minutes from the Planning and Innovation Committee meeting held 3 February 2020. The meeting scheduled for 6 April 2020 was cancelled to enable management to focus on the important work regarding COVID-19. The Board noted discussion points from the meeting 1 June 2020:

- the Bulli Hospital and Aged Care Centre is down to less than 100 defects
- the Shoalhaven Hospital Care Park usage has been at 30-40 per cent capacity even though it's free, which could be due to the visiting restrictions.
- Shoalhaven Hospital Plan will be further developed and the services to be provided
- research has been an area of considerable frustration however increasing leadership in this arena is a focal point of the District.
- the Board Secretariat will be looking to standardise the terms of reference across Committee where possible

For Information

There was no business for information.

2020 Board Calendar

The Board received the information provided and noted the Board Secretariat will provide updates on the venues of upcoming meetings as they are known.

Business Without Notice

There was no business without notice.

Meeting Finalisation

The meeting closed at 3.22pm.

Closure of General Agenda