
MINUTES

BOARD MEETING

Date: 2.00pm-4.00pm, Monday 6 April 2020

Venue: Conference Rooms, District Executive Offices

ITEM 1: IN CAMERA SESSION

There was no in camera session.

ITEM 2: PRESENTATION

The Board received a presentation on COVID-19 from the Chief Executive in item 10.

ITEM 3: WELCOME

3.1 Acknowledgement of country

The Chair acknowledged the traditional owners of the land on which the Board met and paid respects to Elders past, present and future.

3.2 Attendance

Attendance of members

Professor Denis King OAM (Chair); Ms Jill Boehm OAM; Ms Eve Bosak; Mr Roger Downs; Professor Kathy Eagar; Mr Alan Hudson; Dr William Pratt; Mr John Stubbs; Mr Paul Knight; Ms Eve Bosak; Ms Marisa Mastroianni; Professor Bill Lovegrove AO; Dr Rod McMahon; Professor Gerard Sutton.

Others in Attendance

Ms Margot Mains, Chief Executive; Dr Joshua Rijdsdijk, Co-Chair Northern Illawarra Medical Staff Council; Mr Andrew Hayne, Board Secretary and Executive Officer; Ms Angela Twist, Assistant Board Secretary.

In attendance for item 10: Mr Curtis Gregory, Director Public Health Unit.

3.3 Apologies

ITEM 4: DECLARATION OF PECUNIARY INTEREST, CONFLICT OF INTEREST

There were no conflicts declared.

ITEM 5: BUSINESS FROM THE LAST MEETING

5.1 Confirmation of Minutes of meeting held 2 March 2020

The Board approved the draft minutes of the meeting held 2 March 2020.

5.2 List of Action Items

The Board noted progress/completion of actions.

Regarding action items 42/20 and 43/20, the Chair advised they have not progressed due to the current priorities for the Health Service.

5.3 Register of Board Resolutions

Members received the Board resolutions of the previous 12 months, and the progress to date.

ITEM 6: MATTERS FOR APPROVAL

There were no matters for approval.

ITEM 7: STRATEGIC MATTERS

There were no matters for approval.

ITEM 8: BOARD CHAIR REPORT

ITEM 9: BOARD COMMITTEE REPORTS

9.1 Finance and Workforce Performance Committee

The Board received the minutes from the Finance and Workforce Performance Committee meeting held 24 February 2020. The Committee Chair noted discussion points from the meeting held 30 March 2020:

- What the role and function of future meetings should be in the current pandemic
- The welfare and health and safety of staff
- The need to distinguish COVID-19 costs and non-COVID-19 costs.

9.2 Health Care Quality and Safety Committee

The Board received the minutes from the Health Care Quality and Safety Committee meeting held 26 February 2020. The Board noted discussion points from the meeting 25 March 2020:

- The agenda will be reviewed to ensure senior staff are able to be available for operational management at this time.
- The Committee received the professional practice report.
- The Committee Chair requested a meeting with the Director Clinical Governance, Patient Safety and Quality to complete a preliminary review of the Strategic Directions measures.
- Accreditation will be delayed for 6 months.

9.3 Planning and Innovation Committee

The Board noted the minutes from the Planning and Innovation Committee meeting held 3 February 2020. The meeting scheduled for 6 April 2020 was cancelled to enable management to focus on the important work regarding COVID-19. The Board received an update that:

- The Strategic Asset Plan format has been amended again and is now closer to what is used to be.
- The relationships between the District and its research partners is being mapped to enable a clear picture on how the threads come together.

ITEM 10: CHIEF EXECUTIVE REPORT INCLUDING COVID-19 UPDATE PRESENTATION

The Board received the information and presentation provided.

ITEM 11: FOR INFORMATION

11.1 2020 Board Calendars

The Board received the information provided.

ITEM 12: BUSINESS WITHOUT NOTICE

nil

ITEM 13: MEETING FINALISATION

Details for the next meetings of the Board are:

2pm, Monday 4 May 2020

Videoconference

Board members are referred to the Confidential Minutes for minutes relating to the Confidential Agenda.

MEETING CLOSED AT 3.46PM