

## Minutes for ISLHD Board Meeting

26/08/2024 | 02:00 PM - 05:00 PM - AEST

ISLHD Executive Office, Warrawong

### Agenda

The Board Chair, Chris Bertinshaw opened the meeting at 2.00pm.

#### ITEM 1: Chairs Consultation

The Chair verified that the Members had no concerns to discuss pertaining to the agenda.

#### ITEM 2: Welcome

The Chief Executive introduced Alison Gal, Mental Health Operations Manager who would be attending the meeting as a development opportunity.

##### 2.1 Acknowledgement of Country

Jenny Collins acknowledged that the Illawarra Shoalhaven Local Health District is committed to reconciliation with the First Nations Peoples for whom the lands on which the District operates are their traditional lands.

She paid respects to elders past, present and future and extended that respect to Aboriginal persons present.

##### 2.2 Attendance

Chris Bertinshaw, Board Chair  
Marilyn Smith OAM, Deputy Chair  
Richard Morris AM. BM., Board Member  
Jenny Collins, Board Member  
Suzi Clapham, Board Member  
Nick Mitrevski, Board Member  
Peter McDonald, Board Member  
Jonathan Boswell, Board Member

In attendance:

Margot Mains, Chief Executive  
Joshua Rijsdijk, Chair Illawarra Hospital Group Medical Staff Council  
Jessica De Angelis, Director Office of the Chief Executive  
Alison Gal, Mental Health Operations Manager  
Angela Twist, Board Secretary and Executive Officer (minutes).

In attendance for item 4.1:

Lou Fox, A/Executive Director Integrated Community Services and Mental Health  
(via Microsoft Teams)

In attendance for item 4.2:

Suzanne Harris, Executive Director Infrastructure and Assets (via Microsoft Teams)

In attendance for items 4.2 to 5.1:

Mark Garrick, Executive Director Strategy, Risk, Planning and Performance

In attendance for item 7:

Damien Van Rosmalen, Executive Director Finance and Corporate Services (via Microsoft Teams)

## 2.3 Apologies

David Campbell, Board Member and Alan Hudson, Board Member were apologies for this meeting.

## 2.4 Declarations of Interests

The Chair invited members to raise any conflicts of interest arising from the agenda items. There were no declarations of conflicts of interest.

## ITEM 3: Business from the last meeting

### 3.1 Confirmation of Minutes - 24 June 2024

The Chair invited comments or amendments to the draft minutes of the ISLHD Board meeting held on 24 June 2024 and receiving none, they were adopted as a true and accurate record.

### 3.2 Actions Arising

The Board noted there were no actions arising however queried the attendance of Prof Kathy Eagar to discuss the aged care sector and Special Commission of Inquiry into Healthcare Funding. They were advised Prof Eagar would attend the 4 November 2024 meeting.

## ITEM 4: Strategic Matters

### 4.1 Collaborative Commissioning Implementation

*Lou Fox, A/Executive Director Integrated Community Services and Mental Health joined the meeting at 2.05pm via Microsoft Teams.*

The Chief Executive introduced Lou Fox who is acting as the Executive Director Integrated Community Services and Mental Health and joined the District from Southern NSW Local Health District. Lou has extensive experience in community health and has already been instrumental in leading improvements for the District.

The Board noted the update on the progression of the South Eastern NSW Collaborative Commissioning Proposal and progression of the Head Agreement.

Lou Fox left the meeting at 2.07pm.

## 4.2 Major Capital Works and Planning Update

Sue Harris, Executive Director Infrastructure and Assets joined the meeting at 2.07pm via Microsoft Teams.

The Board noted the updates on the Major Capital Works projects an further discussed:

- the current discussions regarding the future of the shuttle bus for Bulli given the low utilisation
- the work to get Block A of Port Kembla Hospital fenced and locked off as quickly as possible for safety reasons.
- the options and requirements for accommodation for 51 staff members in order to facilitate demolition to commence works on the Warrawong Community Health Centre. The District has put forth a business case to the Ministry of Health for decision.

Sue Harris left the meeting at 2.13pm.

## 4.3 Wollongong Hospital and Health Precinct - update

The Board noted the report pertaining to Wollongong Hospital planning and discussed the positive future directions for the community.

## 4.4 Milton Ulladulla Draft CSP and Community Consultation Outline

The Board noted the updates on Milton Ulladulla Hospital included the draft Milton Ulladulla Hospital (MUH) Health Service Plan Technical Report, Health Services Plan and Community Engagement Plan.

The Board requested the Planning Team be commended for the document which was very well written and thorough. The Chief Executive also acknowledged the team given the huge number of plans being undertaken presently.

## 4.5 Quarterly Risk Report

The Board discussed the quarterly risk report noting the psychosocial risk to staff had been included. All agreed the safety of staff was paramount and requested a presentation of the Psychosocial Risk Management Framework for the next meeting.

***ACTION 282/24: Presentation to be made to the Board on the Psychosocial Risk Management Framework. (Assignee(s): EDPC; Due Date: 04/11/2024)***

## ITEM 5: Decision

### 5.1 For Endorsement - Capital Investment Proposals

**RESOLUTION 2024/109:** The Board considered the proposals and asked various questions pertaining to the delivery of health services to the far southern region.

Following the discussion the Board endorsed the Capital Investment Proposals for 2024-25.

***ACTION 283/24: EDSRPP to review and advise what considerations have been made for a Milton Urgent Care Centre. (Assignee(s): EDSRPP; Due Date: 04/11/2024)***

## 5.2 For Approval - Corporate Governance Attestation Statement

**RESOLUTION 2024/110:** The Board approved the ISLHD Corporate Governance Attestation Statement for the year ended 30 June 2024.

### ITEM 6: Board Chair Report

The Board noted the information provided by the Board Chair who also discussed the outcome of the quarterly performance meeting (QPM) held 7 August 2024.

He noted he had been regularly attending the QPM's and had found them really beneficial listening to:

- the core executive team present on their areas of expertise.
- The MoH officials commenting on and responding to the core executive presentations.

He acknowledged that while beneficial, there was no information the Board were not abreast of given the regular and extensive updates provided by the Chief Executive. A secondary reason for the Chair attending is to demonstrate to MoH the commitment of the District to achieving the performance standards required. The result of that meeting was a reduction in performance level from 3 to 2 as per the NSW Health Performance Framework.

The Board and Chief Executive recognised the support of the Ministry of Health in a number of improvement initiatives, with the Board wholeheartedly congratulating the Chief Executive, Margot Mains and her team for the de-escalation.

### ITEM 7: Chief Executive Report

The Board received the Chief Executive's report who verbally noted:

- the one hour stop work meetings being held that day that would filter to the sites. There were no negative impacts to sites or services across ISLHD as a result of the strike.
- Following a nomination by the Secretary, the Chief Executive was accepted as a Board Member of the Ingham Institute for Applied Medical Research (IIAMR) Board in her capacity as the NSW Health nominee. The first meeting for the CE was on 15 August 2024.

The Chief Executive discussed the site visit by the Special Commission of Inquiry into Healthcare Funding team to Wollongong Hospital held on 21 August 2024. The visit included two roundtable discussions and a tour of the aged care ward. The roundtables themes included:

1. Access and Flow and Aged Care Challenges - including insights into the challenges and opportunities

2. Workforce recruitment, attraction and retention, education and training, funding and innovative models of care / engagement / stakeholders / partnerships.

The Chief Executive expressed her pride of the staff who attended the roundtable discussions and to Jessica De Angelis, Director Office of the Chief Executive for her extensive operational management of the visit.

The Board congratulated the CE on her appointment to the Ingham Institute.

## **7.1 Access and Flow SEF Presentation**

The Board noted the presentation which was provided for their information in the business papers.

## **ITEM 8: Committee Reports**

The Board noted the minutes from the Board Committees and queries an action from the Audit and Risk Committee pertaining to reports regarding culture being consolidated into one. Further information will be provided to Members on this action.

## **ITEM 9: For Information**

### **9.1 Board Calendar and Leave**

The Board noted the calendar of events and leave calendar.

## **ITEM 10: Closure of General Meeting**

There being no further business, the Board Chair closed the meeting at 2.46pm.