

Minutes for ISLHD Board Meeting

04/11/2024 | 02:00 PM - 04:00 PM - AEST

District Executive Office, Warrawong

Agenda

The Board Chair, Chris Bertinshaw opened the meeting at 2.00pm.

ITEM 1: Chairs Consultation

The Chair verified that the Members had no concerns to discuss pertaining to the agenda.

ITEM 2: Welcome

2.1 Acknowledgement of Country

Alan Hudson acknowledged the Traditional Custodians of the lands on which the meeting was held and paid respects to Elders past, present and future.

2.2 Attendance

Chris Bertinshaw, Board Chair
Marilyn Smith OAM, Deputy Chair
Richard Morris AM. BM., Board Member (via Microsoft Teams)
Jenny Collins, Board Member
David Campbell, Board Member
Jonathan Boswell, Board Member
Suzi Clapham, Board Member
Nick Mitrevski, Board Member (via Microsoft Teams)
Peter McDonald, Board Member (via Microsoft Teams) (left meeting at 3:05pm)

In attendance:

Margot Mains, Chief Executive
Joshua Rijdsijk, Chair Illawarra Hospital Group Medical Staff Council
Jessica De Angelis, Director Office of the Chief Executive
Kristie Giraldi, Executive Support Officer and A/Board Secretary (minutes).

In attendance for item 4.1:

Suzanne Harris, Executive Director Infrastructure and Assets (via Microsoft Teams)

In attendance for item 4.1 - 5.2:

Mark Garrick, Executive Director Strategy, Risk, Planning and Performance

In attendance for item 4.1 and item 7:

Damien Van Rosmalen, Executive Director Finance and Corporate Services

In attendance for item 5.1-5.2:

Beverly Robb, Director Corporate Governance & Risk Management

2.3 Apologies

Angela Twist, Board Secretary and Executive Officer was an apology for this meeting.

2.4 Declarations of Interests

The Chair invited members to raise any conflicts of interest arising from the agenda items. There were no declarations of conflicts of interest.

Guest Speaker - Professor Kathy Eagar

The Board received a presentation on Aged Care and Health from Professor Kathy Eagar.

Key highlights included:

- The Illawarra Shoalhaven Local Health District (ISLHD) catchment has a severe shortage of aged care beds and solving this is fundamental to relieving the pressure on ISLHD hospitals.
- Reducing demand for residential care may be possible however would require a significant investment in home nursing and allied health as well as increases in Commonwealth aged care support and home care packages. But, if so, the impact is unlikely to be significant and it will not solve the problem of pressure on public hospitals.
- There are potential strategies that ISLHD can implement that could reduce hospital length of stay presuming there is an aged care bed for the person to be discharged to.
- The current Commonwealth reform package is unlikely to help, and could actually make the situation worse.
- Demand and supply management will have to be driven by ISLHD in partnership with local community and aged care organisations.

The Board inquired about why more commercial residential aged care facilities have not opened and were informed that high capital costs, low return on investment, ongoing funding issues, and staffing shortages are key challenges.

They also discussed the significant barriers between State and Federal governments, particularly concerning the differences in the services each provides.

Finally, the Board considered areas to prioritise in order to effectively support the District, identifying both immediate and long-term goals

Peter McDonald left the meeting at 3:05pm.

Kathy Eagar left the meeting at 3:10pm.

Presentation - Psychosocial Risk Management Framework

Claudio Stella, Injury Prevention Manager and Nass Elech, Acting Director Staff Safety & Recovery provided a presentation on Psychosocial Risk Management, joined the meeting at 3:14pm.

Key highlights included:

- A District Psychosocial Risk Management Framework has been developed and implemented over the last 24 months. Procedures have also been developed to make it as easy as possible for Manager to complete psychosocial risk assessments with their teams. 220 Managers have since attended training on this.

- Psychological claims were 19.4% of the claims proportion for FY23/24. The majority of claims lodged are in relation to 'unacceptable workplace behaviour', followed by mental stress and then occupational violence & aggression. There has been an increase in psychosocial claims in the last 2-3 years.
- When new claims are raised, the Safety Team's aim is to not just to resolve the interpersonal behaviours but address the system behind the issue, which can often be multifaceted. The procedures will be continuously updated and improved in response to new learnings.

The Board discussed the differences in the number of psychosocial cases between sites and services and noted that nursing is the most overrepresented in terms of claims, however relative to headcount, non-clinical facility support has disproportionately higher numbers.

Claudio Stella, Injury Prevention Manager and Nass Elech, Acting Director Staff Safety & Recovery provided a presentation on Psychosocial Risk Management, left the meeting at 3:38pm.

ITEM 3: Business from the last meeting

3.1 Confirmation of Minutes - 26 August 2024

The Chair invited comments or amendments to the draft minutes of the ISLHD Board meeting held on 26 August 2024. The attendee list will be updated to include Jonathan Boswell. Noting this exception, the minutes were adopted as a true and accurate record.

3.2 Actions Arising

The Board noted the action arising and closed actions 282/24 and 283/24.

ITEM 4: Strategic Matters

4.1 Major Capital Works and Planning Update

Sue Harris, Executive Director Infrastructure and Assets joined the meeting at 2:35pm via Microsoft Teams.

Damien Van Rosmalen, Executive Director Finance and Corporate Services joined the meeting at 2:35pm.

Mark Garrick, Executive Director Strategy, Risk, Planning and Performance joined the meeting at 2:38pm.

The Board noted the updates on the Major Capital Works projects and further discussed:

- The disposal of Five Islands Road building once the subdivision of the land from the HealthShare linen service is complete, including the reason for delays, the requirements from Council and the discussions with Property NSW. It was noted that many requirements are outside of the LHDs control.
- Progression of road access requirements for New Shellharbour Hospital including further funding negotiations with Transport NSW. An action plan has been developed following a meeting led by the NSW Health Minister, Ryan Park.
- The current challenges with the Head to Health Kids Hub in regard to identifying a suitable leased building. Further understanding of the lease agreements with one potential property is still required before progressing.

- Accommodation options for the remaining staff at Port Kembla Hospital, including the barriers of the funding constraints under the new Procurement Lease directive that requires the District to demonstrate how the lease will be funded. Funding options have been identified and follow up with the Ministry is occurring on a regular basis.

Sue Harris and Damien Van Rosmalen left the meeting at 3:49pm.

ITEM 5: Decision

5.1 For Approval - ISLHD Critical Infrastructure Risk Management Plan

Beverly Robb, Director Corporate Governance & Risk Management joined the meeting at 3:50pm.

RESOLUTION 2024/113: The Board considered the plan and queried their delegation at an NSW legislation level to endorse the plan and requested further clarification on the matter. Following the discussion, the Board approved the ISLHD Critical Infrastructure Risk Management Plan (CIRMP) 2024, and the Responsible Entity Risk Management Program Annual Report for online submission to the Commonwealth Department of Home Affairs, subject to establishing delegated authority of the Board to approve.

ACTION 284/24: Clarification to be sought as to how the ISLHD Critical Infrastructure Risk Management Plan 2024 is being endorse or critiqued at the state level for which it is being submitted, and better understanding of feedback mechanisms in place for ensuring it is robust in comparison to others submitted. (Assignee(s): Beverly Robb, DCG&RM; Due Date: 09/12/2024)

5.2 For Approval - Delegations Manual Updates

RESOLUTION 2024/114: The Board approved the revisions to the Delegations Manual – Version 11.1 (PART 1).

Beverly Robb and Mark Garrick left the meeting at 4:07pm

ITEM 6: Board Chair Report

The Board Chair extended his congratulations to ISLHD volunteer, Margaret Young, who was named a joint winner of the ‘Volunteer of the Year’ award at the recent NSW Health Awards which he attended.

ITEM 7: Chief Executive Report

Damien Van Rosmalen joined the meeting at 4:09pm.

The Board received the Chief Executive's report who verbally noted:

- An addition \$2.3m of funding has been received to assist with reducing elective surgery wait lists with the expectation of reducing the current number of overdues to 31. This will still be challenging considering patients are added to the wait list continuously and the funding cannot be used on outsourcing.
- The Special Commission of Inquiry into Healthcare Funding has called 4 ISLHD staff as witnesses at the next round of hearings. The CE has also been called as a witness in an expert panel to discuss activity-based management and funding models.

- The NSW People Matter Employee Survey (PMES) results have been released, with a comprehensive report for to District to follow shortly which will provide greater clarification on results.

ITEM 8: Committee Reports

The Board noted the minutes from the Board Committees and raised nil concerns.

ITEM 9: For Information

9.1 Board Calendar and Leave

The Board noted the calendar of events and leave calendar.

ITEM 10: Closure of General Meeting

There being no further business, the Board Chair closed the meeting at 4:11pm.