

Minutes for ISLHD Board Meeting

27/02/2023 | 02:00 PM - 05:00 PM - AEST

ISLHD Executive Office, Level 2, Warrawong

Attendees (12)

Alan Hudson; Rod McMahon; Richard Morris; Janine Cullen; David Campbell; Chris Bertinshaw; Peter McDonald; Suzi Clapham; Nick Mitrevski; Jonathan Boswell; Jenny Collins; Marilyn Smith

Agenda

ITEM 1: Chair's Consultation

ITEM 2: Welcome

The meeting commenced at 2.00pm.

2.1 Acknowledgement of Country

The Board Chair, Chris Bertinshaw acknowledged the Traditional Custodians of the land the Board were meeting on, specifically Dharawal Country. He paid respects to elders past present and future and extended that respect to Aboriginal and Torres Strait Islander peoples in the room. He expressed his gratitude that the Board can share these lands today, his sorrow for the costs of that sharing, and his hope and belief that we can move to a place of equity, justice and partnership together.

2.2 Attendance

Mr Chris Bertinshaw, Board Chair

Ms Janine Cullen OAM, Deputy Chair

The Hon. David Campbell, Board Member

Dr Richard Morris AM. BM., Board Member

Dr Rodney McMahon, Board Member

Dr Jenny Collins, Board Member

Mr Nick Mitrevski, Board Member

Ms Suzi Clapham, Board Member

Mr Jonathan Boswell, Board Member (via Microsoft Teams)

Mr Peter McDonald, Board Member

Ms Marilyn Smith, Board Member

In attendance:

Ms Margot Mains, Chief Executive

Dr Josh Rijdsdijk, Co-Chair Medical Staff Council

Ms Jessica De Angelis, Director, Office of the Chief Executive

Mr Hayden Barrington, Executive Support Officer

Ms Angela Twist, Board Secretary (minutes).

In attendance for items 5.4

Ms Gordana Trajcevski

In attendance for items 14.2.1

Mr Damien Van Rosmalen

2.3 Apologies

There were no apologies for this meeting.

2.4 Declarations of Interests

The Chair declared that he would be speaking to the Western Local Health District Board on Tuesday 7th March about 'High Functioning Boards' There were no other declarations of interests.

ITEM 3: Business from the last meeting

3.1 Confirmation of Minutes - 12 December 2022

The Chair invited comments or suggested improvements to the draft minutes of the ISLHD board meeting held on 12 December 2022 and receiving none they were adopted as a true and accurate record.

3.2 Actions Arising

The Board noted the action items arising.

3.2.1 Action 196/22 - Sustainability Officer

The Board noted the action items arising.

3.2.2 Action 204/22 Position Statement – New Shellharbour Hospital

The Board noted the action items arising.

ITEM 4: Strategic Matters

4.1 Quarterly Board Report for July to September 2022

The Board discussed the quarterly Board report provided by the Ministry of Health. It was noted that the information is substantially out-of-date.

ITEM 5: Committee Reports

The Chair invited questions or comments about the reports of the Board sub-committees previously distributed. The Chair of the Finance and Workforce Performance Committee commented on their meeting.

5.1 Finance and Workforce Performance Committee

The Board noted the draft minutes and report of the Finance and Workforce Performance Committee meeting held 30 January 2023.

5.1.1 Action 215/23 - FWPC - Liftronic Service Agreement

The Board noted the service agreement with Liftronic.

5.2 Health Care Quality and Safety Committee

The Board noted the report provided by the Health Care Quality Committee.

5.3 Aboriginal Health Committee

The Board noted the draft minutes and report of the Aboriginal Health Committee from the meeting held 13 February 2023 and congratulated Ms Sian Allen, who successfully completed the School-Based Apprenticeships and Traineeships (SBAT) program and has now transitioned to the District's casual Allied Health assistant workforce within the Northern Illawarra Hospital Group.

5.4 Audit and Risk Committee

The Board noted the draft minutes and report of the Audit and Risk Committee.

RESOLUTION 2023/86: The Board endorsed the letter to be sent to the Ministry of Health regarding funding for asset management noting their strong concerns for possible work health and safety injury to patients and staff.

ITEM 6: Board Chair Report

The Board noted the report from the Chair, including the Minister for Health's visit to the Bulli Urgent Care Centre on 3 February 2023.

6.1 Letter of Congratulations - Mr John Stubbs AM

The Board noted the letter of congratulations to ex-board member Mr John Stubbs AM, awarded the Member of the Order of Australia (AM) in the Australia Day Honours 2023 list

for 'significant service to community health, particularly to people with cancer'.

ITEM 7: Chief Executive Report

The Board noted the Chief Executive's report. Various questions were raised and the following matters were discussed:

- Sally Connell - who received the Allied Health Educator of the Year award at the NSW Health Excellence in Allied Health Awards
- the 16 notifiable incidents for the November and December period
- the move by NSW Health to Yellow alert level and removal of a number of restrictions from visitors to the District's hospitals
- the Research team's work on a 3-5 year plan informed by last years' consultant work on a research framework for ISLHD. When ready this will be progressed to the new Board Research, Data and Environmental Sustainability Committee.

The Board queried the progress of the Wollongong Hospital Precinct master plan, which the Chief Executive will provide information on at the following meeting.

The Board requested;

- an updated timeline from Health Infrastructure on the New Shellharbour Hospital, including tracking reports
- a presentation from eHealth on the timeline of the single patient medical record project in June 2023.
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ACTION 207/22: Chief Executive to provide update on the progress of the Wollongong Hospital precinct master plan. (Assignee(s): Chief Executive; Due Date: 24/04/2023)

ACTION 208/23: eHealth to provide information to the Board including the timeline of the single patient record project in June 2023. (Assignee(s): Board Secretary; Due Date: 26/06/2023)

ACTION 212/23: Health Infrastructure to present an updated timeline on the New Shellharbour Hospital, including tracking reports. (Assignee(s): Board Secretary; Due Date: 24/04/2023)

ITEM 8: For Information

8.1 Board Calendar and Leave

The Board noted the board calendar and leave planner for 2023.

ITEM 9: Closure of General Meeting

There being no further business, the Board Chair closed the meeting at 2.32pm.

GENERAL MEETING CONCLUDES